

**San Luis Coastal Unified School District
Transportation Department**

2013-2014 BUS TRANSPORTATION

Any student requiring bus transportation must be registered. Students must have a valid bus pass in their possession.

- Mail or deliver the completed registration form, include payment (check, money order or credit card plan) to SLCUSD Transportation Department, Attention Bus Pass, 937 Southwood Drive, San Luis Obispo, CA 93401. **PLEASE DO NOT SEND CASH.** One registration per student is required.
- Upon submission of registration form, students will be issued a bus pass and may begin riding the bus immediately. Students must present the bus pass to the driver on both morning and afternoon routes. No Bus Pass = No Ride.
- Special Education Students whose Individual Education Program requires transportation services shall be transported without charge. A completed registration form must be on file with the Transportation Department, and student must have bus pass in his/her possession. (Attaching it to the student's back pack is acceptable.)
- Children of families with income at or below the eligibility guidelines established for the free/reduced lunch program (National Free Lunch Program) are eligible for equivalent discounts for bus transportation. Free lunch eligibility = free bus transportation. Reduced price lunch eligibility = reduced transportation fee of \$36.00 per child per year. A completed application must be on file with the District's Food Service Department, Laguna Middle School, 1555 Los Osos Valley Road, San Luis Obispo CA. A copy of your food service eligibility must be attached to your transportation registration form. Bus Pass must be presented to driver on both morning and afternoon rides.
- Foster children are eligible to ride free of charge, if the student would otherwise be eligible for transportation services. A copy of the Foster Parent agreement must be attached to your transportation registration form.
- Children of families whose Parent/Guardian is on active military duty will be transported free of charge. A copy of the document indicating active military status must be attached to your transportation Bus Pass Registration Form.
- As registered/paid bus riders, students will be entitled to ride to and from their designated school and bus stop on their assigned bus. Students will not be recognized for transportation on any route other than the route for which they are registered. Bus stop and eligibility to ride are determined by the student's home address.

Parent Pay Transportation Rates

A. Families with multiple students shall be eligible for reduced rate as follows:

1 st , 2 nd , 3rd Student	\$90.00 half year each	\$180.00 full year each
4 th & Subsequent	\$ 0	\$ 0

B. Transportation privileges will be sold by one half year or full year.

C. Lost Bus Pass - \$10.00 replacement fee.

SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
Rules for Student Conduct for School Bus Transportation
2013-2014

The district does not supervise bus stops or transfer locations and is not responsible for control and conduct of the students. Damage to private property or complaints will result in the bus stop being moved or eliminated.

Please review the following rules with your child/ren to ensure they are aware of bus rider expectations.

- Parents have the responsibility to supervise their students until they are safely aboard the school bus.
- The first week of each semester is a grace period to obtain a bus pass. After that time has passed, drivers will be instructed to deny transportation if the student does not have a valid bus pass in his/her possession.
- Before the bus arrives, students are to line up in an orderly fashion. At school sites, this would be behind the yellow bus loading lines. Students must be at their morning stop five minutes prior to the scheduled bus arrival time.
- Upon boarding the bus, students will proceed directly to an available seat.
- Once seated, students will face forward and remain in the same seat until reaching their destination.
- When entering or exiting the bus, there will be no shoving, jumping, or swinging off the steps, tampering with bus controls, or any another dangerous or unsafe actions.
- Throwing an object from the bus, inside the bus, or littering is not allowed.
- All parts of the body must remain inside the bus at all times.
- No eating or drinking is allowed on the bus.
- No loud, noisy, or boisterous conduct is allowed.
- Pets, animals, creatures of any kind, glass containers, or dangerous unsafe objects will not be allowed on the bus at any time.
- In addition to these rules, any rules that apply to pupils on the school grounds will apply while student is on the bus, leaving the bus, and waiting for the bus stop.
- Students will be respectful of the bus driver and fellow students.
- All bus referrals are in place for the academic year, and not removed until the end of the school year.
- Transportation fees paid will not be refunded if a student is suspended from riding the bus. If the offense is serious, bus riding privileges may be suspended at any time.
- When bus riding privileges are suspended, the pupils involved will be expected to attend school as per California compulsory attendance law.

School Bus Transportation Registration Form
 San Luis Coastal Unified School District Transportation Department
 937 Southwood Drive, San Luis Obispo, CA 93401
 Phone 805 596-4111 x 4206

Forms must be submitted to the Transportation Office by the end of the first week of the school. Please complete one Registration for each child.

Circle Bus Pass

you are registering for:	1 st , 2 nd , and 3 rd child	4 th or additional free
Full Year	\$180.00 each	no cost
First Half Year	\$ 90.00 each	no cost
Second Half Year	\$ 90.00 each	no cost
Full Year Free	\$ 0.00 each	no cost
Full Year Reduced Price	\$ 36.00 each	no cost
First Half, Reduced Price	\$ 18.00 each	no cost
Second Half, Reduced Price	\$ 18.00 each	no cost

Student Information:

Last Name	First Name	School	Grade
Street Address:		City	Zip Code

Will student be riding all year? Yes No

Parent/Guardian Information:

Last Name	First Name	Home Phone #	Cell Phone #
Street Address:		City	Zip Code

Route Selection:

AM Route #		Bus Stop:	
PM Route #		Bus Stop:	

If applying for Free or Reduced Transportation, circle the applicable category:

Income Level Foster Status Active Military McKinney-Vento

Please attach appropriate paperwork. No Bus Pass will be issued without it.

- Food Service letter of qualification
- Foster Parent Agreement
- Active duty military orders
- Affidavit of residency

Please list additional students you will be registering and their school of attendance.

	Name	School	Grade Level
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____

Payment Method Check # _____ Money Order _____
Credit Card (circle one): Visa MasterCard

If paying by credit card please complete:

I would like to take advantage of Credit Card Charge Plan. I have read and understood the conditions. I authorize San Luis Coastal Unified School District to charge my credit card for the transportation fees in the total amount of \$_____.
Circle the applicable payment installment: Full Year 1st half 2nd half

Credit Card # _____
Cardholder's Name _____
Expiration Date _____
Signature of Card holder _____

Please review the rules provided. Your signature indicates that you have received a copy of these bus rider expectations.

Student Name _____

School of Attendance _____ Home School _____

Parent's Signature _____ Date _____